



Request for Waiver of Teacher Credential

Teacher Credential Waivers may only be submitted by the Pre-K Project Director

PRINT CLEARLY

Project Director: _____

Legal Name of Program: _____

Site Name: _____

E-mail: _____ Contact Number _____

Please review **section 12.3 of the current *Bright from the Start: Georgia Department of Early Care and Learning Pre-K Providers' Operating Guidelines*** for Lead/Assistant Teacher requirements **before** submitting this request. You will receive **written notification** of the final determination. Waiver applicants must register with the Georgia Early Care and Education Professional Development Registry (PDR) at (<http://pdr.decal.ga.gov>). For assistance in registration or credential information, contact Professional Standards Commission PDR staff at 1-866-258-7737 (toll free), 404-492-5853, 404-232-2661(Fax) or via e-mail at PDR@gapsc.com.

Credential submission for (Check one): Lead Teacher ☐ Assistant Teacher ☐

Class ID # (Can be found on the roster)	Teacher's Name (Last, First, Middle Initial)	Social Security #	Credential Level (attach verification documentation)	* New (N) or Returning (R)teacher	Start Date	PDR #

*Waiver documentation will be held for lead and assistant teachers approved during the 2011-2012 school year. If a continuation waiver is requested, only submit updated transcripts showing continued pursuit of approved credentials.

Please include the following documentation:

- ☐ Completed Waiver Form
- ☐ Copy of official transcript for four-year degree programs/certification certificate
- ☐ US equivalency report (must be included with Out-of-Country credentials. Please review section 12.4 of the Pre-K Operating Guidelines for information on Out-of-Country credentials.)

Note: Bright from the Start does not issue waivers regarding teacher certification. If you have questions, please contact Georgia Professional Standards Commission (PSC) at www.gapsc.com or 404-232-2500.

Additional information:

All waivers must be submitted via U.S. mail. **No faxed waivers will be reviewed.**

Incomplete waivers will delay evaluating process.

Bright from the Start: Georgia Department of Early Care and Learning

Attn: Pre-K Teacher Waiver

2 Martin Luther King, Jr. Drive, SE

Suite 754, East Tower

Atlanta, Georgia 30334